

Viewing Approval/Denial Letters

When you are logged into eQsuite click on the "Letters" tab.

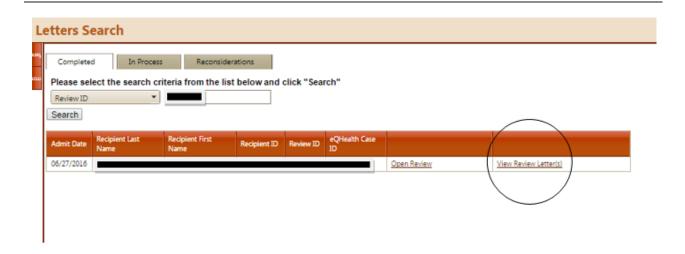


- > **COMPLETED**: Reviews that have an outcome
- > IN PROCESS: Reviews that are still awaiting an outcome
- > RECONSIDERATION: Reviews that have a reconsideration outcome



Once you have entered the Review ID number, click "Search" Once the review has generated you will click on "View Review Letters"





You will then be able to view/print and save for your records.



NOTE: IF YOU HAVE PHYSICIAN ACCESS TO THE PORTAL YOU DO NOT HAVE LETTER VIEWING CAPABILITIES IN EQSUITE. IF YOU NEED A COPY FAXED TO YOU PLEASE CONTACT OUR CUSTOMER SERVICE DEPARTMENT 855-444-3747

