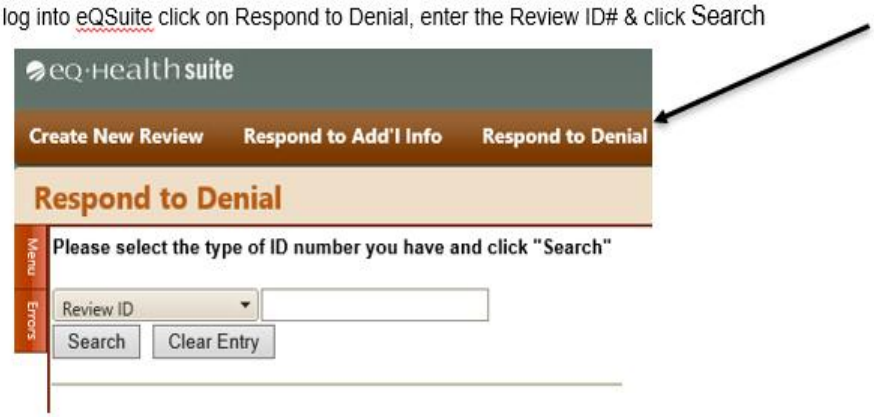
How to request a Reconsideration in eQSuite®

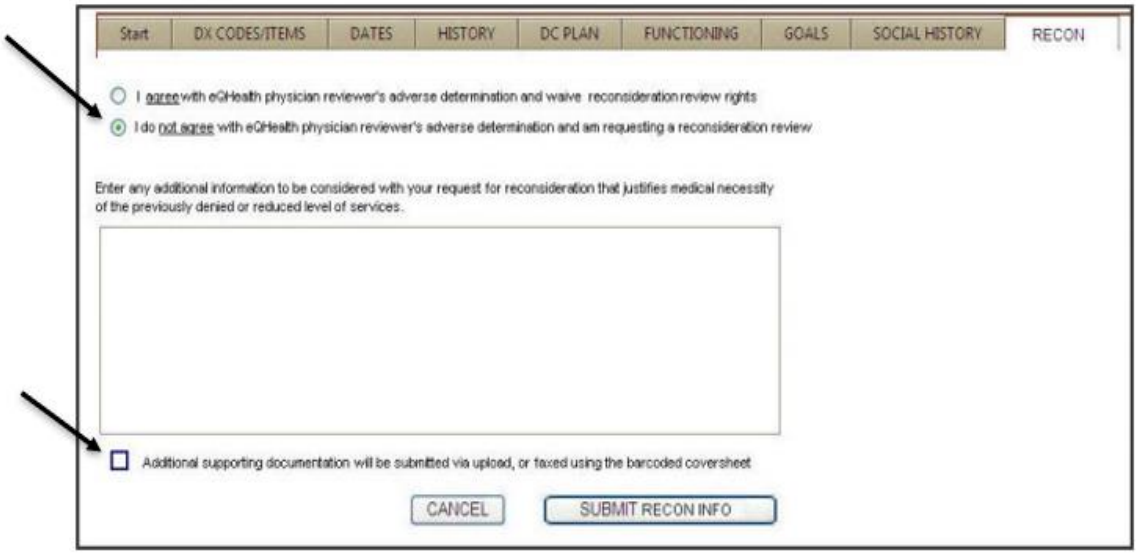
- Reconsiderations must be requested within the timeframe outlined in your denial letter
- You can submit a reconsideration online via eQSuite®, via fax or phone.

When you log into eQSuite click on Respond to Denial, enter the Review ID# & click Search



Then click on "Open Review"

- You will click **"I do not agree"** and enter any additional information in the text box.
- If you are going to attach additional supporting documentation, check the box that states additional supporting documentation will be submitted.
- Once you click **"Submit Recon Info"** you will be prompted to **"Link Attachments"** and you can either upload the supporting documentation or print a coversheet to fax it over.
- The information must be uploaded or linked on the same business day the recon request is submitted.


Start
DX CODES/ITEMS
DATES
HISTORY
DC PLAN
FUNCTIONING
GOALS
SOCIAL HISTORY
RECON
I agree with eQHealth physician reviewer's adverse determination and waive reconsideration review rights
I do not agree with eQHealth physician reviewer's adverse determination and am requesting a reconsideration review
Enter any additional information to be considered with your request for reconsideration that justifies medical necessity of the previously denied or reduced level of services.
Additional supporting documentation will be submitted via upload, or faxed using the barcoded coversheet
CANCEL
SUBMIT RECON INFO