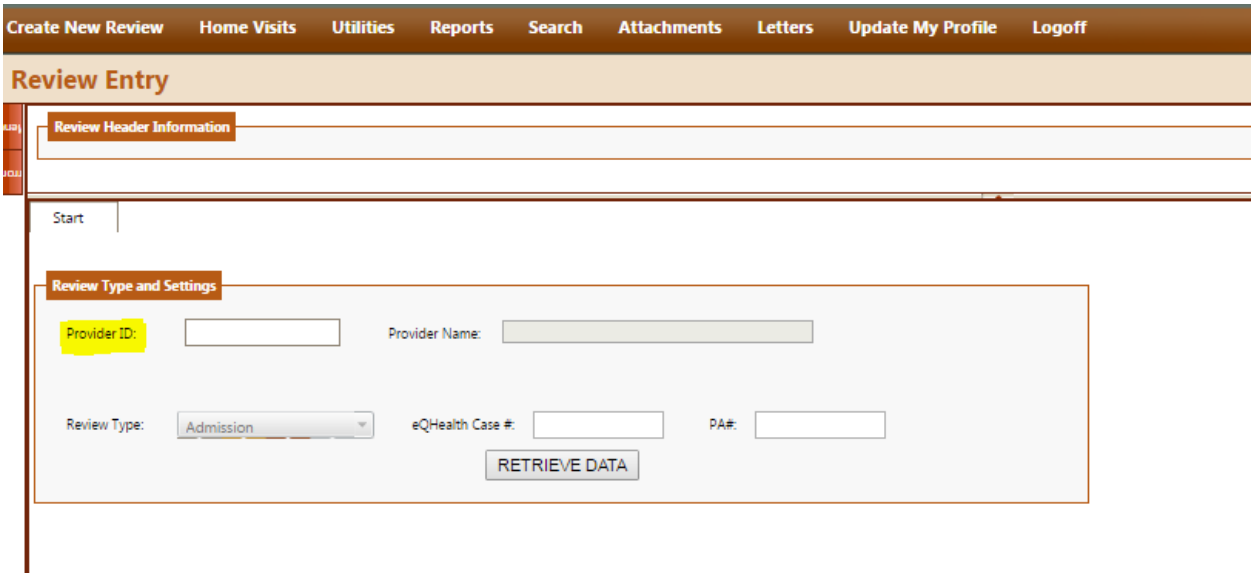
Where do I enter the rendering facilities information

Log into eQsuite

- Click on Create New Review
- In the Provider ID field, you will enter the Medicaid ID number for the rendering facility.
  (This is where the recipient will be going for their services)
- The only time you should enter the physician's information is when you are requesting a **"Physician Procedure"**



Once the Medicaid ID number is entered you will hit **"Enter"** or **"Tab"** on your keyboard and the name of the provider will generate.

Note: Only Physicians' offices will have the ability to enter the rendering facilities information. Any other provider types your provider information will be pre- generated with your Medicaid ID number and Name of your organization.